ASSOCIATION OF GREATER MANCHESTER AUTHORITIES

POLICE AND CRIME PANEL

DATE: Friday 26th July 2013
TIME: 11.30am
VENUE: Council Chamber, Bolton Town Hall

AGENDA

1. APOLOGIES
2. APPOINTMENT OF CHAIR
   Members are required to appoint a Chair for 2013/14 from amongst their number.
3. DECLARATIONS OF INTEREST
   To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulate with the agenda. Please ensure that this is returned to the Democratic Services officer at the start of the meeting.
4. MINUTES OF THE POLICE AND CRIME PANEL MEETING - 22 FEBRUARY 2013
   To consider the approval as a correct record, the Minutes of the meeting held on 22 February 2013, and to raise any matters arising on covered on this agenda.
5. APPOINTMENT OF DEPUTY POLICE COMMISSIONER
6. EXTENSION OF THE CHIEF CONSTABLE’S APPOINTMENT
7. FORWARD PLAN OF STRATEGIC DECISIONS
   Report of Barbara Spicer, Chief Executive, Salford City Council.
ASSOCIATION OF GREATER MANCHESTER AUTHORITIES

POLICE AND CRIME PANEL

DATE: Friday 26th July 2013
TIME: 11.30am
VENUE: Council Chamber, Bolton Town Hall

AGENDA

1. APOLOGIES

2. APPOINTMENT OF CHAIR

Members are required to appoint a Chair for 2013/14 from amongst their number.

3. DECLARATIONS OF INTEREST

To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulate with the agenda. Please ensure that this is returned to the Democratic Services officer at the start of the meeting.

4. MINUTES OF THE POLICE AND CRIME PANEL MEETING - 22 FEBRUARY 2013

To consider the approval as a correct record, the Minutes of the meeting held on 22 February 2013, and to raise any matters arising on covered on this agenda.

5. APPOINTMENT OF DEPUTY POLICE COMMISSIONER

6. EXTENSION OF THE CHIEF CONSTABLE’S APPOINTMENT

7. FORWARD PLAN OF STRATEGIC DECISIONS

Report of Barbara Spicer, Chief Executive, Salford City Council.
Police and Crime Panel Meeting on 26 July 2013

Declaration Of Councillors’ Interests in Items Appearing on the Agenda

NAME OF COUNCILLOR ______________________________

<table>
<thead>
<tr>
<th>Minute Item No. / Agenda Item No.</th>
<th>Nature of Interest</th>
<th>Type of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal / Prejudicial / Disclosable Pecuniary</td>
</tr>
</tbody>
</table>
MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON
FRIDAY 22nd FEBRUARY 2013 AT SWINTON CIVIC CENTRE

Members Present-

BOLTON COUNCIL
Councillor Cliff Morris

BURY COUNCIL
Councillor Mike Connolly

MANCHESTER CC
Councillor Richard Leese

OLDHAM COUNCIL
Councillor Jim McMahon

ROCHDALE MBC
Councillor Colin Lambert

SALFORD CC
Mayor Ian Stewart

STOCKPORT MBC
Councillor Sue Derbyshire

TAMESIDE MBC
Councillor Keiran Quinn

TRAFFORD COUNCIL
Councillor Matthew Colledge

WIGAN COUNCIL
Councillor Peter Smith - Chair

INDEPENDENT MEMBER
Diane Curry

INDEPENDENT MEMBER
Maqsood Ahmad

Also in attendance-

POLICE & CRIME COMMISSIONER
Tony Lloyd

Sean Harriss
Bolton Council

Mike Owen
Bury Council

Howard Bernstein
Manchester CC

Richard Paver
Manchester CC

Charlie Parker
Oldham Council

Jim Taylor
Rochdale Council

Barbara Spicer
Salford CC

Eamonn Boylan
Stockport MBC

Sandra Stewart
Tameside MBC

Theresa Grant
Trafford Council

Donna Hall
Wigan Council

Peter Fahy
Chief Constable, GM Police

Julie Connor
Greater Manchester
33/12 APOLOGIES

Apologies were received from Steven Pleasant and Mike Kelly

34/12 DECLARATIONS OF INTEREST

None were received.

35/12 MINUTES OF POLICE AND CRIME PANEL MEETING 25th JANUARY 2012

It was AGREED by those present that these were a true record of the meeting.

36/12 POLICE AND CRIME BUDGET PROPOSALS

A report of Tony Lloyd, Police and Crime Commissioner (PCC) was considered detailing the level of the Policing and Crime Precept for 2013/14 and the associated revenue and capital budgets.

The PCC reported that the precept was formally adopted on 19 February 2013 at £149.33 per band D 2 person equivalent property (an increase of £5) equating to £2.87 per week. He added that a significant funding shortfall on previous years was expected as the Government had announced the ending of a number of grants including the drug intervention programme and had introduced a new Community Safety Grant of £6.8million for 2013/14. This new grant however was still approximately 25% lower than previous grants equating to a shortfall of a third from the previous funding streams for Greater Manchester as a whole.

The PCC said he was keen to work alongside Greater Manchester districts to analyse current locally funded initiatives to allow those activities of highest value to continue to be supported where possible. He had written out to districts to enable this work to happen but in view of timescales for finalising the Plan, he needed responses by 26th February 2013. The Chair encouraged districts to respond and for the analysis to include a review of activities which could be run across GM in order to make economies of scale and savings on ‘back office’ costs. Members expressed overall concern at the loss of funding and felt the evaluation of existing activity would be helpful. It was acknowledged that there was a strong linkage to the Public Sector Reform work.

Following a query on what was being done to assess the impact on vulnerable groups and to engage with Young People, Chief Constable Peter Fahy informed Panel Members that recruitment had commenced on an apprenticeship scheme specifically
targeting economically deprived areas, some of which combined high numbers ethnic minority groups, to help engage more young people.

The Police and Crime Panel AGREED:

1. To note the 2013/14 Policing and Crime precept for Greater Manchester at £149.33 for a band D 2 person property.
2. To note the detailed revenue and capital estimates as detailed in the report.
3. To note the Chief Finance Officers assurance on the robustness of the estimates and the balances/reserves and accept these statements.
4. That Police Commissioner Tony Lloyd and Councillor Lambert be requested to discuss options for taking this work forward in the short term and to consider more thoroughly for the longer term which projects would benefit from joint or district level working to minimise back office charges and duplication whilst ensuring that the projects reduce impact of crime and to report back to next Panel meeting.
5. That districts be requested to respond to the PCC’s email by 26th February 2013, to enable the review of existing activity. That the review should engage with the Police and Crime Steering Group and Councillor Lambert be asked to coordinate responses and liaise with the PCC, the outcome to be reported back to this Panel.

37/12 DRAFT POLICE AND CRIME PLAN

The Police and Crime Commissioner updated members on progress made to date in developing the Commissioner’s Police and Crime Plan 2013-2016.

Tony Lloyd, PCC, emphasised that ‘partnership working’ was a fundamental objective and would be included as an additional priority. In addition linkages to the Public Service Reform work and integrated services were also important.

Maqsood Ahmad also requested the PCC to consider inclusion of quarterly targets for his office within the Plan.

The Police and Crime Panel AGREED:

1. To note that an additional priority of ‘Partnership and Collaborative Working’ and that a stronger link to the Public Service Reform work and integrated services would be added to the Plan.
2. To note that the role of victims, victim services and commissioning of those services will also need to be reflected within the Plan as a consequence of those moving in to the remit of Commissioner in 2014.
3. That the final draft plan be submitted to the 12th March meeting of the Police and Crime Steering Group for consideration and to Leaders prior to being submitted to the March Panel meeting.
32/12 COMPLAINTS PROCEDURE

Barbara Spicer, Lead Chief Executive Police and Crime presented the report setting out options and a suggested procedure for the management and consideration by the Panel of complaints against the Police and Crime Commissioner, in order to satisfy the Panel’s statutory duty.

The Police and Crime Panel AGREED:

1. The procedure described in the report.
2. To delegate the initial handling and consideration of complaints made against the PCC to the lead Chief Executive (currently Salford City Council).
3. To make arrangements for the "informal resolution of complaints" to be dealt with by a Sub-Committee of the Panel whose membership would comprise the lead portfolio holder for Police and Crime and at least one independent co-opted member.

Chair
POLICE AND CRIME PANEL

26TH JULY 2013

APPOINTMENT OF DEPUTY POLICE AND CRIME COMMISSIONER

Report Of | Police and Crime Commissioner
---|---
Contact officer: | Russell Bernstein, Chief Executive – Email: russell.bernstein@gmpcc.org.uk
Wider Leadership Team Lead Officer: | Barbara Spicer, Chief Executive, Salford City Council

PURPOSE OF REPORT

The Police and Crime Commissioner (PCC) has decided to appoint a Deputy Police and Crime Commissioner and as such the Police and Crime Panel has to hold a confirmation hearing at which the PCC’s proposed candidate is requested to appear to answer questions relating to this appointment.

RECOMMENDATION[S]

The Panel:

1. Notes the process outlined for the appointment of the Deputy Police and Crime Commissioner.

2. Receives the outcome of the recruitment process and the Police and Crime Commissioner’s proposal for the appointment and makes a report including a recommendation as to whether or not the candidate should be appointed.

PRIORITY

Statutory Requirement

BACKGROUND DOCUMENTS

RISKS/IMPLICATIONS

Financial: None will be contained within existing budget.

Staffing: 

Policy: 

Equal Opportunities – Has a Diversity Impact Assessment been conducted?
APPOINTMENT OF DEPUTY POLICE AND CRIME COMMISSIONER

1. INTRODUCTION

1.1 The legal position is set as in Schedule 1 to the Police Reform and Social Responsibility Act 2012 ("the 2012 Act") and clause 18.3 of the Police and Crime Panel Procedure Rules. The legal requirements are as follows:

- The PCC is required to notify the Police and Crime Panel of the proposed appointment of the Deputy PCC and also to notify the Panel of the following information:
  (i) the name of the person whom the PCC is proposing to appoint ("the candidate")
  (ii) the criteria used to assess the suitability of the candidate
  (iii) why the candidate satisfies those criteria, and
  (iv) the terms and conditions on which the candidate is to be appointed.

- The Panel must hold a public confirmation hearing at which the candidate is requested to appear for the purpose of answering questions relating to the appointment.

- Following the hearing, the Panel must review the appointment and make a report to the PCC. The report must include a recommendation to the PCC as to whether or not the candidate should be appointed.

- The report must be made within a period of 3 weeks from the date on which the panel received notification of the proposed appointment and must be published by the Panel.

- The PCC may accept or reject the Panel's recommendation as to whether the candidate should be appointed and should then notify the Panel of the decision.

2. APPOINTMENT PROCESS

2.1 The closing date for applications for the appointment of Deputy Police and Crime Commissioner was 12 July 2013. 14 applications were received.

2.2. Attached as appendix A are the criteria required to undertake the role.

2.3. A Selection Panel comprising Councillor Colin Lambert, Maqsood Ahmad and Paul Horrocks shortlisted candidates. Interviews for short-listed candidates will take place during week-commencing 22 July 2013. Russell Bernstein provided HR advice to the Selection Panel.

2.4. It is envisaged that appointable candidates identified by the Selection Panel will be interviewed by the Police and Crime Commissioner on 25 July 2013 who will then determine his proposed candidate.
2.5. The proposed candidate will attend the Panel meeting on 26 July to enable the Panel to comply with the procedures set out above.

3. **CONCLUSION**

3.1. The requirement for additional information as described above will be circulated prior to the meeting of the Panel.

4. **RECOMMENDATION**

1. Notes the process outlined for the appointment of the Deputy Police and Crime Commissioner.

2. Receives the outcome of the recruitment process and the Police and Crime Commissioner’s proposal for the appointment and makes a report including a recommendation as to whether or not the candidate should be appointed.
Deputy Police and Crime Commissioner for Greater Manchester

Greater Manchester Police and Crime Commissioner, Tony Lloyd, is recruiting a Deputy to assist him in holding Greater Manchester Police to account and driving forward the community safety agenda in our region. Working closely with the Police and Crime Commissioner in a small team you will play a key role in delivering Tony’s vision for Greater Manchester.

Essential criteria

Knowledge of the policing and criminal justice landscape in Greater Manchester
Evidence to demonstrate experience in building partnerships
Experience of leadership when working with external agencies and partners
Experience of providing high level support and advice, as well as taking direction within a small team, deputising for the Commissioner in his absence
Understanding of and familiarity with diverse communities, the voluntary and faith sectors
Experience of working with Trade Unions, professional bodies and representative organisations
Experience of high level leadership delivery
Experience of working productively with traditional and emerging media outlets
Understanding of managing change programmes, introducing new and innovative ideas
Experience of budget management
You must be sympathetic to the aims and values of the current Commissioner, public service and community and neighbourhood policing

Desirable criteria

Experience of dealing with central government
Experience of working with Crime and Disorder partnerships
Experience of dealing with community groups and directing public engagement projects

Further information

Upon appointment you will be subject to a confirmation hearing with the Police and Crime Panel and subject to Police vetting. Application forms and further key documents can be found at www.gmpcc.org.uk/jobs
Applications will close 12 July at 5pm, applicants must be available for interview on 19, 22 or 23 July prior to appointment on 26 July.
To arrange a telephone conversation about the post with the Chief Executive Russell Bernstein please call Karen Carrington on 0161 793 3733.
Conditions and salary
The post is full time and you will be expected to work outside normal business hours. Salary £55000.
**POLICE AND CRIME PANEL**

**26th JULY 2013**

**EXTENSION TO CHIEF CONSTABLE APPOINTMENT**

<table>
<thead>
<tr>
<th>Report of</th>
<th>Police and Crime Commissioner</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact officer:</strong></td>
<td>Russell Bernstein, Chief Executive – Email: <a href="mailto:russell.bernstein@gmpcc.org.uk">russell.bernstein@gmpcc.org.uk</a></td>
</tr>
<tr>
<td><strong>Wider Leadership Team Lead Officer:</strong></td>
<td>Barbara Spicer, Chief Executive, Salford City Council</td>
</tr>
</tbody>
</table>

**PURPOSE OF REPORT**

The Chief Constable, Sir Peter Fahy, is currently on a five year fixed term appointment which is due to end on the 31st August 2013.

Having considered the various options and consulted with appropriate officers including Sir Peter, and in full accordance with Police Regulations 2003, as amended by Police (Amendment) Regulations 2006 and the Police (Amendment) Regulations 2011 the Police and Crime Commissioner has decided to extend this appointment by three years, the maximum allowed under the regulations.

**RECOMMENDATION[S]**

That the Police and Crime Panel note this action.

**PRIORITY**

For information.

**BACKGROUND DOCUMENTS**

**RISKS/IMPACTIONS**

Financial:
Staffing:
Policy:

Equal Opportunities – Has a Diversity Impact Assessment been conducted?
1. INTRODUCTION

1.1 The Chief Constable, Sir Peter Fahy, is currently on a five year fixed term appointment which is due to end on the 31st August 2013.

1.2 Having considered the various options and consulted with appropriate officers including Sir Peter, and in full accordance with Police Regulations 2003, as amended by Police (Amendment) Regulations 2006 and the Police (Amendment) Regulations 2011 the Police and Crime Commissioner has decided to extend this appointment by three years, the maximum allowed under the regulations.

2. BACKGROUND

2.1 Since his appointment Sir Peter has led the force through some very difficult times. Unprecedented budget reductions in successive years have meant that difficult decisions have had to be taken to introduce efficiencies and reduce costs whilst minimising the impact on front line policing activities.

2.2 Even in such difficult circumstances Sir Peter has achieved significant improvements across the spectrum of performance indicators, not least crime reduction.

2.3 The Neighbourhood Policing model has been introduced and championed by Sir Peter. The force has also continued to deal successfully with major incidents and investigations and major events including cup finals and Olympic events.

2.4 In the relatively short time they have worked together the Police and Crime Commissioner and the Chief Constable have delivered the Police and Crime Plan, outlining the shared aims and future objectives for policing in Greater Manchester.

2.5 The Commissioner feels that by extending Sir Peter’s appointment they will have the opportunity to further develop their working relationship and deliver on the joint pledge they made to the people of Greater Manchester.

3. RECOMMENDATIONS

3.1 That AGMA Leaders note this action.
1. INTRODUCTION

1.1 This report sets out a possible annual Forward Plan to inform the business of the Police and Crime Panel. It allows for the Panel to meet its statutory functions. It assumes that much of the detailed work to support the Police and Crime Panel and the Police and Crime Commissioner will be undertaken by the Police and Crime Steering Group.

2. RECOMMENDATIONS

2.1 Panel members are invited to note, comment upon and suggest any changes they wish to make on the proposed Forward Plan for the Panel, which is attached to this report.

2.2 If agreed, the Plan will result in three meetings of the Panel per year – normally in January, June and October. Ad hoc meetings may be required to allow consideration of any proposed senior appointments by the PCC and possibly to enable detailed consideration of precept and budget reports.

3. FORWARD PLAN: RULES OF PROCEDURE

3.1 The Panel Arrangements require the Panel to set its own programme, having regard to:

(a) the requirement to properly undertake the functions and responsibilities of the GMPCP as set out in the Police Reform Act;

(b) the priorities defined by the PCC; and

(c) the views of Members and advisers as to the appropriate work to be undertaken.

3.2 The Police Reform Act is quite specific about the functions and responsibilities of the Police and Crime Panel:

- scrutiny of the Commissioner’s Police and Crime Plan
- scrutiny of the Commissioner’s Annual Report
- review of the Commissioner’s proposed senior appointments (to the roles of Chief Executive, Chief Finance Officer and Deputy Commissioner)
- scrutiny, including the right to veto, of the Commissioner’s precept proposals
- review, including the right to veto, the Commissioner’s proposed appointment of the Chief Constable
3.3 The timings for consideration of the precept and any confirmation hearings are set out in Regulations, and in the Panel's Rules of Procedure. These are reflected as necessary in the draft Forward Plan.

3.4 The Panel is also responsible for ensuring the initial handing and informal resolution of complaints against the PCC. Initial handling and informal resolution of complaints has been delegated by the Panel to the lead Chief Executive, and then to a small sub-committee, chaired by the police and crime portfolio lead. The Forward Plan allows for an annual complaints monitoring report to the Panel.

3.5 Confirmation hearings for any senior appointments (including that of Chief Constable) will be factored into the Forward Plan as required. It may be that ad hoc meetings are required to consider such appointments (dependent on the timing of notification from the PCC). The Rules of Procedure delegate the calling of an ad hoc meeting to the Chair.

3.6 The Panel is also able to review or scrutinise the decisions or actions of the Commissioner in connection with the discharge of his functions. In this context, it is suggested that the Panel consider a mid-year and end-year performance report from the PCC. The latter would be considered alongside the PCCs Annual Report. It is also suggested that the lead Chief Executive monitor the PCCs own Key Decisions, and in liaison with the Chair, police and crime portfolio lead, and the PCC agree those issues that should come to the Panel. Issues brought to the Panel would satisfy two tests: have potentially significant affects on communities living within Greater Manchester, or any matter likely to impact on services or budgets of local authorities.

3.7 The Forward Plan assumes the majority of issues will be considered by the Police and Crime Steering Group. This might include iterative development of the Police and Crime Plan, the development of delivery plans and projects to support the Plan, the development of a PCC commissioning framework etc. A parallel and more detailed Forward Plan is being developed for the Police and Crime Steering Group taking into account wider crime and disorder issues.
## FORWARD PLAN OF KEY DECISIONS

**JUNE 2013 – APRIL 2014**

<table>
<thead>
<tr>
<th>ANTICIPATED DATE</th>
<th>KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS</th>
<th>DECISION TAKER</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2013</td>
<td><strong>Confirmation of the PCCs proposed candidate for Deputy Police and Crime Commissioner</strong>&lt;br&gt;Report of the PCC, Contact officer: Russell Bernstein, Chief Executive OPCC&lt;br&gt;Chief Constable extension&lt;br&gt;Report of the PCC Contact office: Russell Bernstein, Chief Executive OPCC&lt;br&gt;Forward Plan of Strategy Decisions&lt;br&gt;WLT Chief Executive: Barbara Spicer Contact officer: Jacquie Russell</td>
<td>GM PCP</td>
</tr>
<tr>
<td>October 2013</td>
<td><strong>PCCs Annual Report 2012/13</strong>&lt;br&gt;Reports of the PCC, Contact officer: Russell Bernstein, Chief Executive OPCC</td>
<td>GM PCP</td>
</tr>
<tr>
<td>Date</td>
<td>Item</td>
<td>Contact Details</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------------------------------------------------</td>
<td>------------------------------------------------------</td>
</tr>
<tr>
<td>January 2014</td>
<td><strong>Initial consideration of the Commissioner’s 2013/14 precept proposals</strong></td>
<td><strong>GMPCP / AGMA</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Report of the PCC and report of the WLT Chief Executive: Barbara Spicer</strong></td>
<td><strong>GM PCP</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Consideration of the PCCs revenue and capital budget proposals</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Consideration of the PCCs proposed Community Safety Grants</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Scrutiny of the Police and Crime Plan – Panel consideration of any proposed updates / revisions to the Plan (if necessary)</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Reports of the PCC; Contact Officer: Russell Bernstein, Chief Executive OPCC</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>WLT Chief Executive: Barbara Spicer</strong></td>
<td></td>
</tr>
<tr>
<td>June 2014</td>
<td>End year performance report 2013/14</td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------------------</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Report of the PCC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact officer: Russell Bernstein, Chief Executive OPCC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Complaints against the PCC – annual report (if applicable)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>WLT Chief Executive: Barbara Spicer, Lead Chief Executive</td>
<td></td>
</tr>
</tbody>
</table>

GM PCP