DECISIONS OF A MEETING OF THE GREATER MANCHESTER (GM) LOW CARBON HUB LCH BOARD (LCHB) HELD ON FRIDAY 6 JULY 2018 AT THE MECHANICS INSTITUTE 103 PRINCESS STREET, MANCHESTER M1 6DD

PRESENT:

Cllr Alex Ganotis GMCA Portfolio Lead for Green City Region (Chair)
Cllr Eunice Smethurst Transport from GM Committee
Patrick Allcorn BEIS
Robin Lawler Northwards Housing
Mark Pilling Siemans
Peter Emery Electricity North West
Kristina Poole Public Health England (GM)
Lee Rawlinson Environment Agency
Ryan Bellinson University of Sheffield
Beth Perry Realising Just Cities Programme
Mark Easedale Environment Agency

Officers
Simon Nokes GMCA
Mark Atherton GMCA
Donna Parker GMCA
Simon Warburton TfGM

LCH/18/20 INTRODUCTION AND APOLOGIES

Apologies for absence were received from Roger Milburn (Arup), Councillor Anna-Marie Watters (Bolton), Louise Blythe (BBC), Elkadi Hisham (University of Salford) and Carolyn Wilkins (Oldham).

LCH/18/21 TO RECEIVE DECLARATIONS OF INTEREST IN ANY CONTRACT OR MATTER TO BE DISCUSSED AT THE MEETING

There were no declarations of interest received at the meeting.

LCH/18/22 MINUTES OF THE MEETING HELD ON 2 MARCH 2018 AND ACTIONS ARISING

The minutes of the previous meeting of the LCHB, held on 2 March 2018 were considered.

The following matters arising were considered:-

LCH/18/13 – A representative of an electric car manufacturer would be invited to attend the October meeting to provide an update on the EV uptake.
LCH/18/14 – It was reported that the GMS Implementation Plan was now finalised. The Implementation Plan was modified following comments received and updated to reflect the outcomes from the Green Summit.

LCH/18/17 – Following winning a national CIBSE award for the NEDO project in February 2018, the NEDO project was now up for a NW Energy Efficiency award this evening.

Resolved/-

1. That the Minutes of the LCHB held on 2 March 2018 be approved as a correct record.
2. The final version of the GMS Implementation Plan would be circulated to Members.

LCH/18/23 LOW CARBON HUB BOARD - TERMS OF REFERENCE

Consideration was given to a report which provided which sought approval of the Terms of Reference for the following Boards and Groups for the 2018/19 municipal year:-

- Terms of Reference for the Low Carbon Hub Board
- Terms of Reference for the Low Carbon Programme Board
- Terms of Reference for the green Summit Steering Group

The Chair raised the following issues with the Board:-

- It was noted that no deputies were appointed at the recent GMCA Executive Meeting;
- TfGMC were going through a reconstitution, the current Member to Low Carbon Hub (Eunice Smethurst) would continue.
- The Waste and Recycling Committee had been renamed Waste & Resources Committee. Councillor Brock would continue to represent this Group on the Board.
- Despite requests, the Board still did not have a representative on the Skills and Employment Partnership, nor a current member of the LEP;
- Longstanding Board Member Steve Johnson, had tendered his resignation from the Board. The Chair took the opportunity to formally put on record the Board’s thanks to Steve for his service to the Board over the years.
- Other potential new Members were considered by the Board:
  - Phil Korbel (Cooler Projects) had asked to join the Board. Phil Korbel regularly attended and contributed as an observer;
  - James Thomspoon (VC Manchester University) had previously expressed an interest.
  - Gavin Elliot (Chair of the Manchester Climate Change Agency Board) might be valuable to support collaboration and joined up working.

The Board had a detailed discussion on the issues raised and agreed to the potential new Membership of the Board and also suggested inviting a representative from the GM Chamber of Commerce to attend future meetings of the Board.

Simon Warburton advised that an Officer from TfGM would attend the next meeting to provide an update on the TfGMC, the revised governance arrangements and the programme of activity planned and explain how this would fit with the work of the Board moving forward.
Mark Atherton requested that any comments on the governance arrangements moving forward were emailed to him directly outside the meeting.

**Resolved/-**

1. That the content of the report and comments raised be noted.
2. That the proposed new members be invited and membership sought from LEP and Skills and Employment Board.
3. That a representative from TfGM attend the next meeting to provide an update on the TfGMC including governance arrangements and planned activity for the municipal year.
4. That dates for future Board meetings would be set at least 12 months in advance
5. That the Terms of Reference for the following Boards and Groups for the 2018/19 municipal year be approved:
   - Annex 1 – Terms of Reference for the Low Carbon Hub Board
   - Annex 2 - Terms of Reference for the Low Carbon Programme Board
   - Annex 3 – Terms of Reference for the Green Summit Steering Group

**LCH/18/24 PERFORMANCE UPDATE – (COMBINED QUARTER 4 & QUARTER 1 JANUARY TO JUNE 2018)**

Consideration was given to a report which provided an update on the progress of the Low Carbon Hub for the fourth Quarter 2017/8 and first Quarter 2018/19. The report detailed areas of progress across the themes of the GM Climate Change Low Emission Implementation plan over the last two quarters (December to June) including a number of key successes.

It was reported that officers and sub-groups had identified a number of risks to existing, and particularly future programme delivery. Mitigation of these risks could be managed by the responsible Accountable Body.

Mark Atherton advised that future reports would be presented in a revised format. The purpose of the reformat was to concentrate attention on those actions which arose from the last Green Summit together with a narrative report.

The Chair made reference to successful funding bids for TRADDAS, STEP In and Selective Catalytic Reduction (SCR) technology onto buses.

**Resolved/-**

1. That the contents of the report be noted
2. That the updates from across the Low Carbon Hub’s accountable bodies be noted, as detailed at Annex 1 of the report.
3. That the revised report format moving forward be noted with the addition of a section on Air Quality.
LCH/18/25  LOW CARBON SKILLS PRESENTATION

Simon Nokes was in attendance and gave a presentation on the skills activities of GMCA and how they could support the Environment and Low Carbon agendas. The presentation was a request by the Board at its meeting in October 2017.

The Chair advised that he had recently attended a Sustainability Conference which made reference to changes that were required to be made on buildings and skills moving forward and issues raised at the conference mirrored the issues raised within the presentation.

The Board referred to the key challenges and opportunities that were detailed within the presentation with specific reference being made to the following:-

‘A number of skills gaps have the potential to restrict growth. Challenges include: low carbon vehicle skills for mechanics; renewable energy and efficiency installation skills and specific technical skills relating to the design of new products’

A detailed discussion was had on the lack of skilled staff and how skilled staff were either moving to other sectors or retiring and how these could be retained moving forward. A comment was made that there was in particular a lack of skilled staff within outlying districts as the skilled staff migrated to working in the City Centre. A major challenge for the GMCA was how to improve a fragmented sector.

A Member of the Board asked that in future could houses be referred to as ‘homes’ due to the fact that moving forward there would be different types of buildings that would be classed at homes.

Resolved/-

1. That the content of the presentation be noted.

LCH/18/25  GREEN SUMMIT NEXT STEPS - SPRINGBOARD REPORT

Consideration was given to a report which introduced the draft ‘Spring Board’ report arising from the successful delivery of the GM Green Summit, held on 21st March. The report aimed to:

- provide an overview of the methodology and conclusions of the science based target work;
- and listening events undertaken in the lead up to the Green Summit;
- set out the challenges and options for solutions identified;
- identify areas of existing good practice;
- summarise the key announcements arising from the Summit;
- set-out the next steps for the coming 12 months;
- authorities to make official pledges.

The Chair took the opportunity to thank all organisations for their commitment to the ‘Green Summit’ and sought comments on the draft document. It was the intention to have the
‘Spring Board’ report professional designed then launched in July 2018. The report would be presented to Strategic Leaders and the GMCA Housing, Planning and Environment Overview and Scrutiny Committee for consideration prior to being considered by the Combined Authority on 27th July 2018 for final approval.

Due to the success of the Green Summit in March 2018 it was the intention to host a second event on 25 March 2019 that would present the proposed 5 Year Plan going forward.

Patrick Allcorn took the opportunity to advise that the ‘Green GB Week (UK Wide) would be taking place on 15th – 19th October 2018 and asked Board Members to support the event in their local areas.

Resolved/-

1. That the contents of the report be noted
2. That the content of draft ‘Spring Board’ report, subject to change, be approved.
3. That the draft ‘Spring Board’ report, be submitted to the Combined Authority on 27th July 2018 for final approval.

LCH/18/26 MISTRA URBAN FUTURES PHD UPDATE

Consideration was given to a report which provided an update on the work of the PhD candidate supported by Mistra Urban Futures and the University of Sheffield in partnership with the GM Low Carbon Hub. The candidate’s work had been aligned with the 2018/19 Green Summit and was funded as part of an innovative scheme to explore how new approaches to funding and supporting post-graduate research can balance academic excellence with relevance and impact. Mistra Urban Futures’ overall aim was to explore how co-producing knowledge with different urban stakeholders could help realise more just cities, which were accessible, green and fair.

The meeting recorded their thanks to Prof Beth Perry and Ryan Bellinson for supporting engagement and participation in the Green Summit process and event. The Chair noted that the most ambitious part of the process was the listening events and that what came out of them wouldn't have been as successful without this work. The paper produced by Beth for the Green Summit Steering Group on a participative and co-productive summit also contributed to the design of the Mayor’s event to include greater interactivity through six break-out rooms and crowd-sourcing of content for the springboard document. The Board noted Ryan’s continued role in supporting engagement and communications over the next year and the positive impact of the team in enhancing organisational capacity.’ The PhD candidate was working to better understand and improve engagement with citizens and civil society groups.

Resolved/-

1. That the contents of the report be noted.
2. That the value and contribution to date of the partnership in supporting participation leading up to and at the 2018 Green Summit be noted
3. That the plans for integration of learning within wider GMCA processes be noted.
John Fletcher was in attendance and presented a report titled ‘Aligning the Greater Manchester Big Clean Switch with the Green City Agenda’ which provided an update on the on the progress of the Big Clean Switch Campaign and proposed a Green City Switching Moment and a Business focussed switching offer in advance of the next Green Summit in on 25 March 2019.

Resolved/-

1. That the content of the report be noted.

LCH/18/28 GREATER MANCHESTER SPATIAL FRAMEWORK

Simon Nokes reported that at the Greater Manchester Combined Authority (GMCA) meeting on 29 June 2018 Leaders agreed that the Greater Manchester Spatial Framework (GMSF) would be delayed until October 2018 following the publication of new official population projections. This would allow the GMCA to ensure that the GMSF used the most up-to-date figures to plan for the right number of new homes in the city-region

Resolved/-

1. That the update be noted.

LCH/18/29 ANNUAL REPORT 2017 (DRAFT)

Consideration was given to the draft Annual Report which had been presented for comment. This document has proved useful as a communications tool for partners and interested parties.

It was requested that any comments on the document were sent directly to Mark Atherton outside of the meeting.

Resolved/-

1. That the content of the report be noted.
2. That any comments on the document were sent directly to Mark Atherton outside the meeting.

LCH/18/30 ANY OTHER BUSINESS

The Chair took the opportunity to promote a Digital Event which is taking place on 23rd July 2018. Further information on the event would be set outside the meeting.

Resolved/-

1. That the update be noted.
Future meeting dates, to be held 10 am -12 noon at Churchgate House.

Friday 12 October 2018
Friday 18 January 2019

It was requested that meeting dates up to at least October 2019 were set prior to the next meeting.