1. **Introduction**

1.1 The Police Reform and Social Responsibility Act 2011 introduced significant changes in police governance and accountability, in particular replacing the Police Authorities with directly elected Police and Crime Commissioners (PCC). The Act requires the establishment of a Police and Crime Panel whose membership comprises a minimum of two co-opted independent members to the Police and Crime Panel and that the appointment of these members must be agreed by the Panel itself.

1.2 In summary, the public accountability for the delivery and performance of the police service within each force area is placed into the hands of the PCC on behalf of their electorate. The Commissioner draws on their mandate to set and shape the strategic objectives of their force area in consultation with the Chief Constable. They are accountable to the electorate; the Chief Constable is accountable to their Commissioner.

1.3 The Police and Crime Panel (the Panel) within each force area is empowered to scrutinise and maintain a regular check and balance on the performance of the Commissioner in that context.

2. **GM Panel Arrangements**

2.1 As part of the new arrangements for developing accountability of policing and partnership working on crime and community safety, the Panel sought the appointment of two independent co-opted members who have the skills, knowledge and experience of wider criminal justice and community safety issues to serve on the Panel when it was initially established (November 2012.) A recruitment exercise was carried out and the shadow Panel appointed a selection panel to consider applications, shortlist, interview and agree candidates to recommend to the shadow Panel.

2.2 The Panel specifically targeted people in non-executive roles, with knowledge of criminal justice issues to help shape and influence key strategic actions and decisions taken by the Police and Crime Commissioner, including whether priorities and actions taken reflect the priorities of community safety partners and the public. Responsibilities would also include the need for the Independent Panel members to attend meetings of the Police and Crime
Panel, Police and Crime Steering Group and meetings with the Police and Crime Commissioner, Lead Chief Executive and Lead Leader for Police and Crime, and to be actively involved with the work streams identified within the Police and Crime Work plan.

2.3 At the meeting of the Police and Crime Panel in June 2015, they approved the 2\textsuperscript{nd} term of Diane Curry, Partners of Prisoners and Maqsood Ahmad, NHS as the mandatory co-opted members of the Police and Crime Panel for a term of 3 years with effect from November 2015.

2.4 In light of this second term it has been deemed necessary to develop an outline of co-opted members roles and responsibilities.

2.5 The outline roles and responsibilities for co-opted members are attached at appendix 1 and have been agreed by both co-opted members, the GM Lead Leader for Police and Crime and the PCC office

4. **Recommendations**

1. The Police and Crime Panel is recommended to approve the roles and responsibilities of co-opted members as identified in appendix 1.

2. The Panel is recommended to approve that the roles and responsibilities be reviewed and updated annually.

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Appendix 1

Greater Manchester Police and Crime Panel
Roles and Responsibilities of Co-opted members

The following sets out the roles and responsibilities of the Greater Manchester Police and Crime Panel Co-opted Members.

Attendance at meetings

- Co-opted members will attend all meetings of the Greater Manchester Police and Crime Panel and the Greater Manchester Police and Crime Steering Group (around 4 per year of each)
- Co-opted members will attend regular informal meetings with the Greater Manchester Lead Leader and Lead Chief Executive for Police and Crime as well as the Police and Crime Commissioner (PCC) and the Chief Executive of the OPCC (around 4 per year)
- Co-opted members will attend meetings as required in relation to work programme areas of the Greater Manchester Police and Crime Plan work plan

Co-opted members will be treated as equally as other elected members on the panel and steering group and therefore have the same responsibilities and duties.

Co-opted members are full voting members and will have access to the same level of support and information as elected members on the panel and steering group

Role and responsibilities in relation to the Police and Crime Panel

- Co-opted members along with all other members of the Panel will scrutinise the work of the PCC to ensure that the PCC is discharging its functions effectively
- Co-opted members will bring any specialist knowledge, skills, experience and expertise they may have to the scrutiny work of the panel
- Co-opted members will ensure that there is an effective independent challenge to the PCC, alongside other panel members challenge and that this challenge is constructive to support the PCC in carrying out their role
- Co-opted members will act as a non-party-political voice for those who live and/or work in the Greater Manchester Area
- Co-opted members will abide by the panel arrangements and rules of procedure which set out how the police and crime panel will operate in the Greater Manchester area
- Co-opted members will contribute to achieving an open, accountable and transparent decision making process in relation to policing and community safety issues in the Greater Manchester area.
- Co-opted members will maintain good working relationships with members of the Greater Manchester Police and Crime Panel, the Police and Crime Commissioner, the OPCC staff and other partner organisations who the Panel may call on for assistance.
Roles and responsibilities in relation to the Police and Crime Steering Group

- Co-opted members will support the Greater Manchester Police and Crime Steering group in the delivery of its primary objective of setting and implementing the overall strategic direction and focus for the Greater Manchester Police and Crime agenda.
- Co-opted members will bring any specialist knowledge, skills, experience and expertise they may have to support work of the steering group.
- Co-opted members will ensure that there is an effective independent challenge and support to the work of the steering group.
- Co-opted members will play an active role in the development of an annual Greater Manchester Police and Crime work plan.
- Co-opted members will play an active role in the development of specific (chosen by the co-opted members) work programme areas of the Greater Manchester Police and Crime work plan.
- Co-opted members will assist in the preparation of reports and the formulation of recommendations specifically in relation to the work programme areas of the Greater Manchester Police and Crime Plan that the co-opted members are actively involved in.
- Co-opted members will keep abreast of the key issues in relation to the responsibilities of the PCC and the priorities within the Greater Manchester Police and Crime plan and work plan.
- Co-opted members will maintain good working relationships with members of the Greater Manchester Police and Crime Steering Group, the Greater Manchester Lead Chief Executive and Lead Leader for Police and Crime and other partner organisations who the steering group may call on for assistance.

As a guide it is anticipated that the total time commitment required from co-opted members will be around 10 – 12 days per year.