GMCA RESOURCES COMMITTEE
TERMS OF REFERENCE

Purpose

To consider issues relating to the establishment and implementation of human resource processes and policies during the transition to an integrated GM Combined Authority; to support the transition process and the recruitment of staff to an integrated GMCA.

To consider issues relating to the effective and efficient use of financial, ICT and Property resources during the transition to an integrated GM Combined Authority.

Composition

(a) Membership
The Resources Committee will be appointed by Greater Manchester Combined Authority.

The Committee will comprise five (or more) members of GMCA.

The Committee will include at least one opposition member to reflect the political balance of the authority.

(b) Chairing the Committee
The GMCA shall appoint the Chair of the Committee. In the absence of the appointed Chair, the Committee will be chaired as determined by the Committee.

(c) Quorum
The quorum for the Resources Committee shall be three.

(d) Frequency of Meetings
The Resources Committee shall meet on a bi-monthly basis or as required in order to consider any urgent matters that arise.

(e) Attendance
The Committee will be attended by the Deputy Head of Paid Service, the Monitoring Officer and the Treasurer for GMCA. Other officers will attend as required in order to provide advice.
Role and Function

The GMCA has delegated to the Resources Committee power to determine all transitional matters relating to finance, people, property and ICT, within the transitional budgets allocated by the GMCA for those purposes. Without prejudice to the generality of the above, during the process of transition the GMCA’s Resources Committee has the following role and functions:

1. To consider, approve and adopt any new, or significant revision to existing, human resources strategies and policies in so far as they relate to the appointment, terms and conditions of employment and dismissal of staff.

2. To determine any other matters relating to the appointment, terms and conditions of employment and dismissal of staff which are neither covered by policies of the GMCA nor delegated to Officers under the GMCA’s Scheme of Delegation.

3. To consider any transitional matter referred to the Committee by the Head of Paid Service and to determine such matters where they come within the scope of the Committee’s delegated decision-making powers (and where they do not to make recommendations to the GMCA).

4. The consideration of and recommendation to the GMCA of the making of decisions in relation to the establishment, remuneration and severance packages of posts whose remuneration is, or is proposed to be, in excess of £50,000 per annum.

5. The consideration of and recommendation to the GMCA of the determination of collective terms and conditions of service.

6. Consider the outcomes of staff engagement and consultation exercises, particularly issues raised by the Workforce Engagement Board.

Delegation

In exercising the above powers and responsibilities, the Committee shall have delegated power to make decisions on behalf of the GMCA, except for any matter where:

(a) the Head of the Paid Service determines the matter should be considered by the GMCA, or
(b) the GMCA has resolved to determine the matter.

The Committee may itself determine not to exercise its delegated powers and instead make recommendations to the GMCA where it considers this is appropriate.